

# AGENDA

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** Council Chamber, Bradley Road, Trowbridge, BA14 0RD  
**Date:** Thursday 5 May 2011  
**Time:** 7.00 pm

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Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Tea, coffee and the opportunity to talk informally from 6:30pm.**

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Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk) or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / [rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Ernie Clark – Hilperton ( <b>Chairman</b> )	Stephen Oldrieve – Paxcroft ( <b>Vice-Chairman</b> )
Peter Fuller – Park	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p>	7:00pm
<p>2. <b>Apologies</b></p>	
<p>3. <b>Minutes</b></p> <ul style="list-style-type: none"> <li>i. To approve the minutes of the last meeting held on Thursday 17 March 2011.</li> <li>ii. Matters arising from the previous minutes.</li> </ul>	
<p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p>	
<p>5. <b>Chairman's Announcements</b></p> <p>To include the following:</p> <ul style="list-style-type: none"> <li>i. Consultation on Waste Sites</li> <li>ii. End of Life Care</li> <li>iii. Older People's Accommodation Strategy</li> <li>iv. Thank you re dropped kerbs</li> <li>v. Longmeadow Tara – Wilts Life Awards.</li> </ul>	7.10pm
<p>6. <b>Partner Updates</b></p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> <li>i. Wiltshire Police</li> <li>ii. Wiltshire Fire and Rescue Service</li> <li>iii. NHS Wiltshire</li> <li>iv. Trowbridge Community Area Future (TCAF)</li> <li>v. Community Area Young People's Issues Group (CAYPIG)</li> <li>vi. Parish and Town Councils.</li> </ul>	7.15pm
<p>7. <b>Outside Body Updates</b></p> <p>To receive updates from Wiltshire Councillors appointed as representatives to outside bodies.</p>	7.25pm
<p>8. <b>Stallard Street Play Area</b></p> <p>To receive an update on the building of the play area from Niki Willows, Play Development Advisor, Wiltshire Council.</p>	7.35pm

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|-----|--|---------------|
| 9.  | <b>RUH NHS Trust - Foundation Trust Application</b>  | <b>7.40pm</b> |
|     | To receive information on plans for the future and to obtain the views and opinion of the Area Board.  |               |
|     | Chief Executive James Scott or Chairman Brian Stables.   |               |
| 10. | <b>Digital Inclusion - Superfast Broadband Survey</b>  | <b>8.00pm</b> |
|     | To receive information on the broadband survey from Ian Baker, ICT/E-Learning Advisor, Wiltshire Council.  |               |
| 11. | <b>Trowbridge Community Area Future</b>  | <b>8.15pm</b> |
|     | Doug Ross of Trowbridge Community Area Future (TCAF) will present the draft Trowbridge Community Area Plan for the Area Board's endorsement.                             |               |
| 12. | <b>Bath Bridge Ban Report</b>  | <b>8.35pm</b> |
|     | To report on information regarding the Bath Bridge ban.  |               |
| 13. | <b>Community Asset Transfers</b>   | <b>8.45pm</b> |
|     | To receive an update on the Community Asset Transfer application from Wiltshire Rural Music School.  |               |
| 14. | <b>Visiting Cabinet Representative</b>   | <b>8.55pm</b> |
|     | Councillor Keith Humphries will talk about his Cabinet responsibilities for Health and Wellbeing, and respond to any questions.  |               |
|     | <i>Note – questions may be submitted in advance – please email <a href="mailto:penny.bell@wiltshire.gov.uk">penny.bell@wiltshire.gov.uk</a> by Friday 29 April 2011.</i> |               |
| 15. | <b>Community Area Grants DVD</b>   | <b>9.05pm</b> |
|     | To present a short film of Larkrise Community Farm and Newtown Primary School, which both received Community Area Grant Funding during 2010/11.                          |               |
| 16. | <b>Any Urgent Business and Forward Plan</b>  | <b>9.15pm</b> |
|     | The Chairman will take any other items of urgent business.   |               |
|     | The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms.  |               |
|     | The Forward Plan is attached for information.  |               |

17. **Allocation of Funding**

9.20pm

i. **Community Area Grants**

To consider the following applications for funding from the Community Area Grant Scheme 2011/12:

- a) Trowbridge Wanderers – to refurbish shower facilities - £5,000 requested
- b) Alzheimer’s Support – Creation of Trowbridge Dementia Hub - £4,500 requested
- c) Trowbridge & District Youth Band – to run a participatory music project with children from Studley Green - £990 requested

ii. **Trowbridge Community Area Future (TCAF) Funding**

To consider the allocation of the first tranche of funding to Trowbridge Community Area Future.

18. **Close**

9.40pm

**Future Meeting Dates**

**Thursday 7 July 2011 - 7.00 pm**

The Atrium, Wiltshire Council Office, Bradley Road,  
Trowbridge

**Thursday 8 September 2011 - 7.00 pm**

The Atrium, Wiltshire Council Office, Bradley Road,  
Trowbridge

**Thursday 17 November 2011 – 7.00pm**

The Atrium, Wiltshire Council Office, Bradley Road,  
Trowbridge

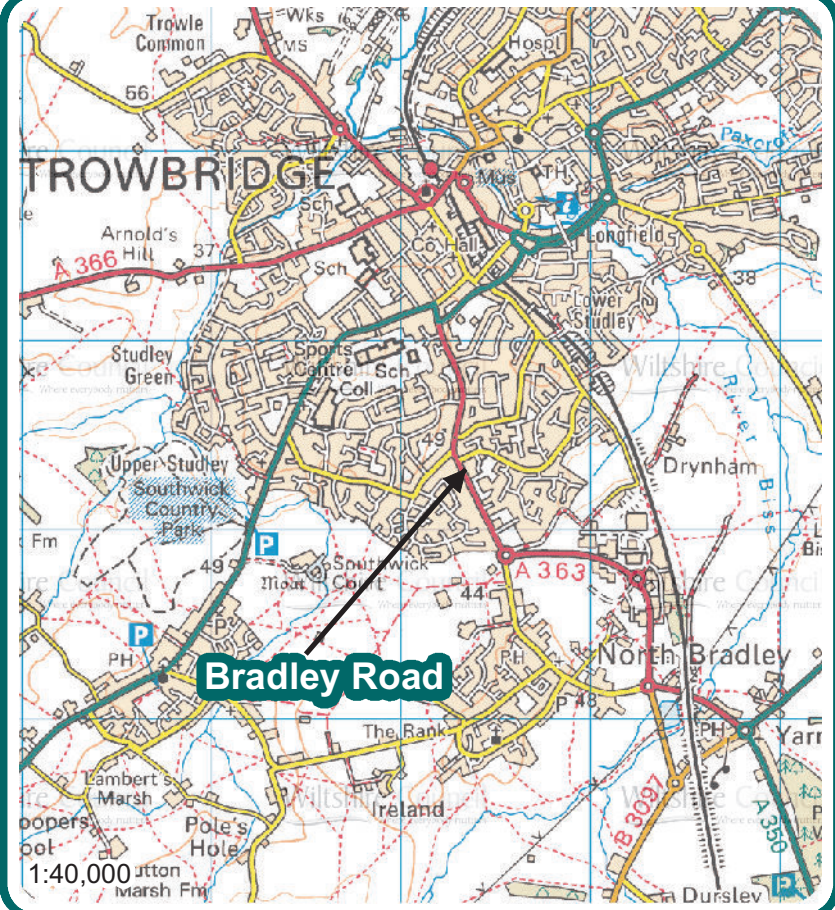
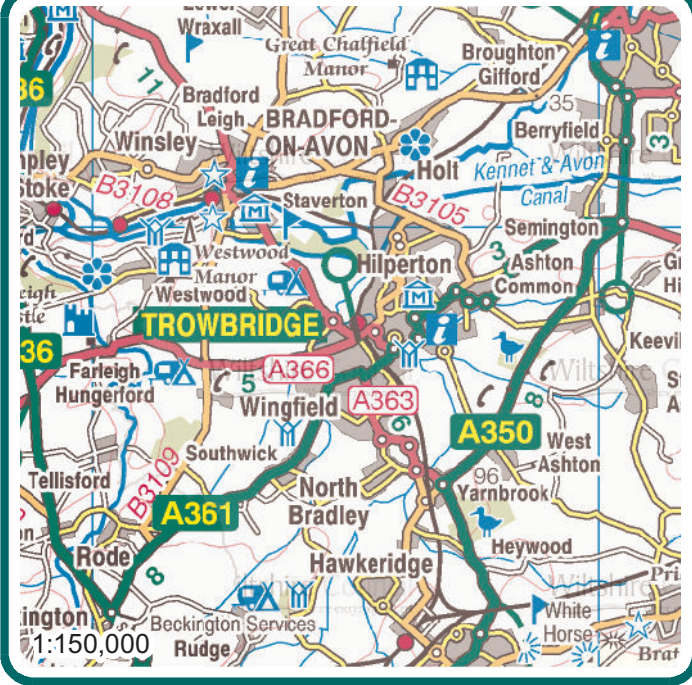
**Thursday 26 January 2012 – 7.00pm**

The Atrium, Wiltshire Council Office, Bradley Road,  
Trowbridge

**Thursday 15 March 2012 – 7.00pm**

The Atrium, Wiltshire Council Office, Bradley Road,  
Trowbridge





**Wiltshire Council**  
 165 Bradley Road  
 Trowbridge  
 BA14 0RD

**Wiltshire Council**  
 Where everybody matters







# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD  
**Date:** 17 March 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 10.05 pm

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Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ernie Clark (Chairman), Cllr Peter Fuller, Cllr Francis Morland, Cllr Helen Osborn, Cllr Jeff Osborn and Cllr Graham Payne

### **Wiltshire Council Officers**

Penny Bell, Democratic Services Officer  
Rachel Efemey, Community Area Manager  
Brad Fleet, Director of the Development Service  
Lynda Cox, Head of Performance Management and Information  
Bill Parks, Divisional Highways Manager

### **Town and Parish Councillors**

Trowbridge Town Council – Bill Austin, Rollie Cleere, Bob Brice, Lance Allen (Clerk)  
Southwick Parish Council – Kath Noble

### **Partners**

Wiltshire Police – Inspector Dave Cullop  
NHS Wiltshire – Jeff James, Tony Barron  
Trowbridge Community Area Future – Doug Ross, Kate Oatley, Vicky de Lang, Jamie Tucker  
Community Area Young Peoples' Issues Group – Siobainn Chaplin

Parish Council's Liaison Group – Gaynor Polglase

**Total in attendance: 62**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Ernie Clark, welcomed everyone to the meeting of Trowbridge Area Board and also welcomed Duncan Hames MP.</p> <p>The Chairman announced that a public meeting would be taking place next Thursday 24 March, 6.30pm at Bridge House, Stallard Street, Trowbridge that would focus on key issues arising from the Localism Bill.</p> <p>A document outlining proposed changes to local bus services was distributed at the meeting, and any comments concerning the proposed changes should be sent to <a href="mailto:ian.white@wiltshire.gov.uk">ian.white@wiltshire.gov.uk</a> in the Council's Passenger Transport Unit.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Stephen Oldrieve, Councillor John Knight, Councillor Keith Humphries (Cabinet Member for Health and Wellbeing), Michael Hudson (Interim Chief Finance Officer and Service Director to the Area Board), Mike Franklin (Wiltshire Fire &amp; Rescue Service) and Joy Hillyer (Wiltshire Police Authority).</p> <p>Councillor Jeff Osborn asked that a list of councillor attendance at Area Board meetings over the past year be circulated to councillors.</p>
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 17 January 2011 were agreed a correct record and signed by the Chairman.</b></p> <p>A query arose regarding the petition that was presented at the last Area Board meeting requesting traffic calming at Holbrook Lane in Trowbridge. Statistical data had been collected over a two-week period recently, but the resident's data showed the problem to be much worse. Councillor Graham Payne suggested that the Area Board funded a set of 'flashing lights' to deter people speeding. Inspector Dave Cullop of Wiltshire Police stated that the local school should have a Transport Plan which should be looked at first, and then an appropriate, cost-effective solution could be sought.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Jeff Osborn, Peter Fuller, and Helen Osborn all declared general personal interests in Trowbridge Town Council issues due to being members of Trowbridge Town Council. All councillors had dispensations allowing them to</p>

	<p>speak and vote on such matters.</p> <p>Councillor Graham Payne declared a prejudicial interest in Item 14 i (c) and would leave the room for this item as no dispensation was in place.</p> <p>Councillors Graham Payne and Jeff Osborn declared prejudicial interests in Item 14 ii (c) and would leave the room for this item.</p> <p>Councillor Peter Fuller declared a prejudicial interest in Item 14 i (f) and would leave the room for this item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew people's attention to details of the Chairman's announcements that were contained within the agenda packs.</p> <p>With regards to the announcement concerning cars for sale on the highway, some concern was raised that the officers were very hard to get hold of. The Chairman advised that David Growcott, the Enforcement Manager, was contacted.</p>
6.	<p><u>Delegation of Authority to Community Area Manager</u></p> <p><b><u>Decision</u></b>  <b>The Area Board agreed that, in respect of urgent financial matters that may arise from time to time between meetings of the Area Board (excluding Community Area Grant funding), the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 from the budget delegated to the Area Board.</b></p>
7.	<p><u>Partner Updates</u></p> <p><b>a) Partner Updates</b>  A number of written updates from partners contained within the agenda pack were noted. Further updates were received as follows:</p> <p><b>Wiltshire Police</b>  Inspector Dave Cullop touched upon the Comprehensive Spending Review and the impact on policing in Wiltshire. He reassured people that there were no plans to reduce resources in any of the Community Areas; however the number of Neighbourhood Policing Teams would be reduced to make operations more efficient. Wiltshire Police would also be launching an improved website from 4 April 2011.</p> <p>Councillor Jeff Osborn enquired about statistics for drug-related crimes, as these were not currently provided. Inspector Cullop stated that these could be provided if required.</p>

Councillor Helen Osborn asked if there was an update on the Safer Schools Partnership. Inspector Cullop stated that the schools were reluctant to commit at the moment due to uncertainty in funding.

Councillor Peter Fuller commented on the increase in dwelling burglaries and thefts from vehicles. Inspector Cullop commented that this was consistent across West Wiltshire and that property was still being left unlocked. The most up-to-date figures showed that burglaries were now decreasing.

### **NHS Wiltshire**

Jeff James, Chief Executive of NHS Wiltshire, provided an update on progress with plans for a new Primary Care Centre in Trowbridge.

The original intention to develop a single-building option was no longer a possibility as the relevant parties would not commit to this, however the first phase of a two-building development had been agreed and signed off and so this option was being pursued. Discussions were currently taking place with the four GPs and a three-month deadline to conclude these discussions had been set.

One of the main considerations at present was whether to develop an additional building or to refurbish existing facilities on the current hospital site.

Recent legislative changes had resulted in powers being taken away from PCTs as they 'wound down', particularly regarding the buying and selling of land. This meant that the PCT had to go through the Strategic Health Authority which may take a bit more time. It was difficult to provide a timescale for the development of the Primary Care Centre, as a lot would depend on the planning process. Jeff confirmed that all of the services planned for the single-building option would still be available in the two-building option.

### **Community Area Young Peoples' Issues Group (CAYPIG)**

The CAYPIG thanked the Area Board for its continued support of the group, and updated that a meeting had been held with Trowbridge Town Council regarding the need for lighting at the skate park. It was hoped that feedback could be provided in May. The CAYPIG was hoping to be able to use the Resource Centre on Manor Road for future meetings.

### **b) Outside Body Updates**

#### Transforming Trowbridge

Councillor Jeff Osborn announced that the official opening of the Knees electrical store on Fore Street had taken place. There was also some interest in the Bowyers site. A meeting was taking place next Tuesday regarding recreational land, and the main objective was the possibility of

	<p>changing rooms at either the Stallard or Seymour pitches. A sports hub was also being looked at, similar to the Chippenham hub.</p> <p>The Chairman announced that Councillor Tom James had recently resigned as the Area Board's representative on the CAYPIG.</p> <p><b><u>Decision</u></b>  <b>Councillor Helen Osborn was nominated as the Area Board's representative to the CAYPIG.</b></p>
8.	<p><u>Section 106 Projects Summary</u></p> <p>Brad Fleet, Director of the Development Service, presented a summary of Section 106 projects in the Trowbridge Community Area.</p> <p>Section 106 agreements were legal agreements that accompanied planning applications, with developers having to make financial contributions to fund local improvements. The funding gained through Section 106 agreements could not be diverted for any other purpose.</p> <p>When Wiltshire Council was established it became apparent that there was no easy way to check the content/requirements/provisions of agreements entered into by the five former authorities. This was addressed by employing an officer to build an accurate database containing the details of 'historic' and new Unitary Council agreements.</p> <p>Details of all unitary agreements were being captured but priority has also been given to capturing significant pre-unitary agreements since 2005. Once this work was complete the team would then capture details of all agreements going back to 2005.</p> <p>The Government were introducing a Community Infrastructure Levy (CIL) to secure future investment. The CIL would be a standard charge decided by authorities and levied on new development.</p> <p>Details of how much and who decided where and what it could be spent on had yet to be published but Area Boards would seem to be a prime candidate for these types of local decision.</p> <p>Following the presentation, a number of points arose as follows:</p> <ul style="list-style-type: none"> <li>• The proposed CIL would possibly be similar to the 'R2' system that was used by the former Salisbury District Council, where-by cash from developers went into a community 'pot'.</li> <li>• It was unlikely that any funds had been lost; it was more a matter of locating where the funds had been placed.</li> <li>• It was proposed that the CIL system would need to be in place by 2014 in order for authorities to obtain the contributions.</li> </ul>

	<p>The Chairman thanked Brad Fleet for his presentation.</p>
9.	<p><u>Trowbridge Community Area Plan</u></p> <p>Doug Ross and Kate Oatley of Trowbridge Community Area Future (TCAF) presented the draft Trowbridge Community Area Plan and ran a series of participative group sessions to get feedback on local priorities.</p> <p>The information would be taken away and fed into the consultation. There was also an opportunity for people to take away feedback forms and return them to TCAF with any comments.</p> <p>The Chairman thanked Doug and Kate for their presentation and encouraged people to complete the feedback forms.</p>
10.	<p><u>Draft Child Poverty Reduction Strategy</u></p> <p>Lynda Cox, Head of Performance Management and Information, presented the Draft Child Poverty Reduction Strategy. There was a duty upon local authorities to have a strategy in place by April 2011.</p> <p>In 2008 it was estimated that 11,120 children lived in poverty in Wiltshire. This represented 11.0% of children (the national level was 21%).</p> <p>The Trowbridge Community Area had two wards within the 'Highest Child Poverty Areas'; which were Trowbridge Drynham - Lower Studley and Trowbridge Adcroft- Seymour.</p> <p>The following questions and issues arose:</p> <ul style="list-style-type: none"> <li>• It was hoped that the statistics would be used in the right way and that the amount of funding available to deal with the issues would not be based on the percentage of children in poverty. It needed to be recognised that Trowbridge was one of the largest Community Areas in the county.</li> <li>• There were a number of existing groups already set-up to tackle these issues and these groups should be considered for receiving any funding available.</li> <li>• It would be helpful to use the current wards when providing data; not the old district council wards as this was confusing.</li> <li>• A lot of information was available from schools so it was important to work with them.</li> <li>• It was important that the strategic objectives were 'SMART', i.e. they should be measurable and should have timescales.</li> <li>• The data had been measured by the number of children receiving child tax credits, not free school meals which may require some consideration.</li> <li>• Consideration should be given to the issue of adult poverty, because this</li> </ul>



	<p>is usually where child poverty originated from.</p> <p>The draft strategy and needs assessment could be found on the Wiltshire Council website at <a href="http://www.wiltshire.gov.uk/council/consultations.htm">www.wiltshire.gov.uk/council/consultations.htm</a>. The consultation would close on 4 April 2011.</p> <p>The Chairman thanked Lynda for her presentation.</p>
11.	<p><u>Highways' Issues</u></p> <p>A discussion took place regarding current highways' issues at Bythesea Road, the Shires and the Gateway in Trowbridge, as the issue had recently been raised at a meeting of the Community Area Transport Group.</p> <p>The main concern was in relation to the new crossing at the new Shires/Gateway development, and the unsynchronised pelican crossing. Pedestrians were attempting to cross the road anywhere; not sticking to the crossing, which caused safety problems, particularly at the filling station where there were blind spots.</p> <p>Bill Parks, Divisional Highways Manager, commented that the design of the crossing had unfortunately not been developed in consultation with Highways. It was estimated that it would cost approximately £25,000 to carry out the appropriate works to rectify the situation.</p> <p>The Chairman asked for a show of hands from everyone at the meeting, to gauge whether there was general support in principle to consider using money from the Area Board's budget to fund the improvements. A large majority of those at the meeting raised their hand.</p> <p>The Chairman announced that the issue would be passed back to officers for further consideration.</p>
12.	<p><u>Car Parking Issues in Trowbridge</u></p> <p>A discussion took place regarding the current car parking issues in Trowbridge and proposed ways forward. The main concern was that car parking charges were due to rise from 40p for the first hour, to £1.10.</p> <p>There was also concern that the multi-storey car park was not safe since the presence of a security guard had been stopped.</p> <p>There was also a comment regarding the current car park machines not being able to give change, which may put off shoppers who don't carry exactly the right change on them.</p> <p>The Chairman announced that these issues would be looked into at the next meeting of the Community Area Transport Group.</p>

13.	<p><u>Any Other Urgent Business, Evaluation and Forward Plan</u></p> <p>The Chairman thanked everyone for attending the meeting and reminded people that the Forward Plan was available indicating provisional future agenda items.</p> <p>The Chairman drew attention to a new venue for the next Area Board meeting. The next meeting of Trowbridge Area Board would take place on Thursday 5 May 2011, 7.00 pm in the <b>Bradley Road Council Chamber</b>. Following this meeting, the venue for future meetings would revert to the Atrium as usual.</p>
14.	<p><u>Allocation of Funding</u></p> <p><b>i. Community Area Grants</b></p> <p>a. <u>Wiltshire British Armed Forces and Veterans Celebrations</u> The sum of £819 was requested for a re-enactors march and parade.</p> <p><b><u>Decision</u></b> The Area Board awarded the sum of £819 to the Wiltshire British Armed Forces and Veterans Celebrations. <b><i>Reason: The application met the Community Area Grant Criteria and demonstrated a link to Theme 3 of the Trowbridge Community Area Plan.</i></b></p> <p>b. <u>Gloucester Road Allotment Association</u> The sum of £5,000 was requested for the creation of accessible allotments for disabled people.</p> <p><b><u>Decision</u></b> The Area Board awarded the sum of £5,000 to the Gloucester Road Allotment Association on the condition that the Awards for All funding and the Town Council funding were awarded. <b><i>Reason: The application met the Community Area Grant Criteria 2010/11 and demonstrated a link to Theme 4 of the Trowbridge Community Area Plan.</i></b></p> <p>c. <u>Trowbridge Town Council</u> The sum of £2,664 was requested for the provision of a free National Play Day in Trowbridge Park.</p> <p>Councillor Graham Payne left the meeting.</p> <p><b><u>Decision</u></b> The Area Board awarded the sum of £2,664 to Trowbridge Town Council on the condition that the applicant did not apply to the Area Board for further funds towards this event as it would then constitute core funding. <b><i>Reason: The application met the Community Area Grant</i></b></p>

***Criteria 2010/11 and demonstrated a link to Theme 3 of the Trowbridge Community Area Plan.***

The Chairman abstained from this vote and did not take part in the debate.

Councillor Graham Payne returned to the meeting.

d. Trowbridge Neighbourhoods Partnership

The sum of £771 was requested for the purchase of printing equipment for regular newsletters.

**Decision**

**The Area Board awarded the sum of £771 to Trowbridge Neighbourhoods Partnership.**

***Reason: The application met the Community Area Grant Criteria 2010/11 and demonstrated a link to Theme 2 of the Trowbridge Community Area Plan.***

e. Trowbridge Westbourne Sports Club, Tennis Section

The sum of £793 was requested to provide tennis coaching and summer camps for school children.

**Decision**

**The Area Board awarded the sum of £793 to Trowbridge Westbourne Sports Club on the condition that it was a one-off application for this and any other coaching schemes otherwise it would become core funding. It was also a condition that the grant would not subsidise schools outside of the Trowbridge Community Area.**

***Reason: The application met the Community Area Grant Criteria 2010/11 and demonstrated a link to Theme 3 of the Trowbridge Community Area Plan.***

f. The Trowbridge County Town Initiative

The sum of £939 was requested to promote an initiative to attract new members.

Councillor Peter Fuller left the meeting.

**Decision**

**The application from the Trowbridge County Town Initiative was refused.**

***Reason: As the project could reasonably be expected to secure finance by other means.***

Councillor Peter Fuller returned to the meeting.

g. North Bradley Youth Club

The sum of £449 was requested to purchase equipment for a local youth club.

**Decision**

**The Area Board awarded the sum of £449 to North Bradley Youth Club.**

***Reason: The application met the Community Area Grant Criteria 2010/11 and demonstrated a link to Theme 6 of the Trowbridge Community Area Plan.***

h. Trowbridge Wanderers Youth Football Club

The sum of £5,000 was requested to refurbish the shower facilities.

**Decision**

**The application from Trowbridge Wanderers Youth Football Club was deferred to the May meeting due to lack of funds remaining in the budget.**

ii. **Area Board Projects**

a. Paxcroft Mead Action Park

The sum of £5,000 was requested for the provision of a BMX track and a skate park at Paxcroft Mead.

**This application was withdrawn prior to the meeting.**

b. College Estate Community Garden

The sum of £750 was requested for raised flower beds at the front of College Estate Community Garden.

**Decision**

**The Area Board awarded the sum of £750 to College Estate Community Garden.**

***Reason: The application would encourage greater participation within the local community via work on the community garden.***

c. Street Survival Packs

The sum of £750 was requested for the provision of 25 street survival packs to be distributed by ALABARE drop-in centre.

Councillors Graham Payne and Jeff Osborn left the meeting.

**Decision**

**The application for street survival packs was not approved.**

	<p><b><u>Reason:</u> As the project could reasonably be expected to secure finance by other means.</b></p> <p>Councillors Graham Payne and Jeff Osborn returned to the meeting.</p> <p><b>iii. Performance Reward Grants</b></p> <p>a. <u>Roundwood Scout Campsite and Activity Centre</u> The sum of (up to) £40,000 was requested to purchase 10 acres of mixed woodland at Brokerswood near Westbury.</p> <p><b><u>Decision</u></b> <b>The Area Board supported the application for the Roundwood Campsite and Activity Centre and would recommend it for approval by the Performance Reward Grant Panel.</b></p> <p>The Area Board had the sum of £2,657 remaining from the 2010/11 budget, and this would be carried over to the Area Board's 2011/12 budget.</p>
15.	<u>Close</u>



## Trowbridge Area Board – Thursday 5 May 2011

ITEM 5(i)

### Chairman's Announcement

#### Consultation on Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations Development Plan Document (DPD)

Wiltshire Council is updating its policy framework to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. Consultation will commence in June 2011 for 8 weeks on a draft Waste Site Allocations Development Plan Document (DPD) (starting 13 June 2011 and closing at 5pm 5 August 2011).

The consultation document allocates a range of sites for a variety of potential waste uses to provide a flexible and responsive framework that will enable waste to be driven up the waste hierarchy - i.e. reducing our dependence on landfill, with a greater focus on recycling and composting of waste. The majority of sites identified are on land currently in use by existing waste management facilities or current/proposed industrial areas (list of sites and map attached).

Once the consultation period has closed, the draft Sites DPD, the supporting evidence base and all comments received during the consultation will be submitted to the Secretary of State (following Full Council approval) for independent examination.

This DPD forms the final key document in the policy framework for the provision of waste sites within Wiltshire and Swindon, which includes:

- Wiltshire and Swindon Waste Core Strategy (adopted July 2009)
- Wiltshire and Swindon Waste Development Control Policies Development Plan Document (adopted September 2009)

The draft Sites DPD will be available from the start of the consultation period (13 June 2011). The Council encourages anyone wishing to view and comment on the consultation document to use the council's consultation website:

<http://consult.wiltshire.gov.uk/portal>

Hard copies of the documents will also be available for inspection at Wiltshire Council and Swindon Borough Council main offices as well as all libraries throughout the County and Borough. For further information please contact the Minerals and Waste Policy Team at Wiltshire Council by telephone (01225 713429) or email: [mineralsandwastepolicy@wiltshire.gov.uk](mailto:mineralsandwastepolicy@wiltshire.gov.uk).

#### Note:

For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

#### Abbreviations:

<b>HRC</b>	Household Recycling Centre	<b>C</b>	Composting
<b>MRF/ WTS</b>	Materials Recovery Facility/Waste Transfer Station	<b>T</b>	Waste Treatment, e.g. <ul style="list-style-type: none"> <li>• Mechanical Biological Treatment (MBT)</li> <li>• Anaerobic Digestion (AD)</li> <li>• Energy from Waste (EfW)</li> </ul>
<b>IWR/T</b>	Inert Waste Recycling and Transfer	<b>L</b>	Landfill
<b>LR</b>	Local Recycling		

**Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations DPD  
Proposed Waste Site Allocations**

<b>Community area</b>	<b>Proposed waste site</b>	<b>Proposed waste use(s)</b>
<b>Wootton Bassett &amp; Cricklade</b>	Parkgate Farm, Purton	MRF/WTS, LR, IWR/T, T
	Purton Brickworks Employment Allocation, Purton	MRF/WTS, LR, T
	Park Grounds Farm, Wootton Bassett	L (landraise extension), T
	Whitehills Industrial Estate, Wootton Bassett	MRF/WTS, LR
<b>Malmesbury</b>	Barnground, South Cerney	MRF/WTS, LR
<b>Chippenham</b>	Land East of HRC/WTS at Stanton St Quintin	MRF/WTS, LR, T
	Land West of HRC/WTS Stanton St Quintin	MRF/WTS, LR, IWR/T, T
	Bumpers Farm Industrial Estate, Chippenham	HRC, MRF/WTS, LR
<b>Calne</b>	Hills Resource Recovery Centre, Compton Bassett	T (excluding EfW)
	Porte Marsh Industrial Estate, Calne	MRF/WTS, LR
<b>Corsham</b>	Thingley Junction, Chippenham	MRF/WTS, LR
	Leafield Industrial Estate, Corsham	HRC, MRF/WTS, LR
<b>Marlborough</b>	Salisbury Road Business Park, Marlborough	MRF/WTS, LR
<b>Trowbridge</b>	Canal Road Industrial Estate, Trowbridge	MRF/WTS, LR
	West Ashton Employment Allocation, Trowbridge	MRF/WTS, LR
<b>Melksham</b>	Hampton Business Park, Melksham	MRF/WTS, LR, T
	Bowerhill Industrial Estate, Melksham	MRF/WTS, LR
<b>Westbury</b>	West Wilts Trading Estate, Westbury	HRC, MRF/WTS, LR, T
	Northacre Trading Estate, Westbury	MRF/WTS, LR, T
	Lafarge Cement Works, Westbury	HRC, MRF/WTS, LR, IWR/T, C, T (and associated L of residual waste from T process)
<b>Devizes</b>	Hopton Industrial Estate, Devizes	MRF/WTS, LR
	Nursteed Road Employment Allocation, Devizes	MRF/WTS, LR
	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	T
<b>Pewsey</b>	Salisbury Road Business Park, Pewsey	MRF/WTS, LR
<b>Tidworth</b>	Castledown Business Park, Ludgershall	HRC, MRF/WTS, LR
	Everleigh Waste Management Facility, Everleigh	IWR/T, C
	Pickpit Hill, Tidworth	HRC, MRF/WTS, LR, IWR/T, C
<b>Amesbury</b>	Solstice Business Park, Amesbury	MRF/WTS, LR
<b>Warminster</b>	Warminster Business Park, Warminster	MRF/WTS, LR
	Chitterne Waste Management Facility, Chitterne	MRF/WTS, LR IWR/T, C, T
<b>Mere</b>	Employment Allocation, Mere	HRC, MRF/WTS, LR
<b>Salisbury</b>	Former Imerys Quarry, Quidhampton	HRC, MRF/WTS, LR, local scale T
<b>Southern Wiltshire</b>	CB Skip Hire, St Thomas Farm, Salisbury	LR, IWR/T, C
	Sarum Business Centre, Salisbury	MRF/WTS, LR
	Thorney Down WTS, Winterslow	C, IWR/T
	Salisbury Road Industrial Estate, Downton	HRC, MRF/WTS, LR
	Brickworth Quarry and Landfill, Whiteparish	IWR/T

# Potential waste sites and community areas



## Proposed waste sites

- ( Local
- ( Strategic

Community area

Urban area

N01	Parkgate Farm, Purton	S06	Thorney Down Waste Transfer Station, Winterslow	W03	Northacre Trading Estate, Westbury
N02	Purton Brickworks Employment Allocation, Purton	S07	Salisbury Road Industrial Estate, Downton	W04	LaFarge Cement Works, Westbury
N03	Hills Resource Recovery Centre, Compton Bassett	S08	Brickworth Quarry and Landfill, Whiteparish	W05	Bowerhill Industrial Estate, Melksham
N04	Land East of HRC / WTS at Stanton St Quintin	S09	Employment Allocation, Mere	W06	Canal Road Industrial Estate, Trowbridge
N05	Land West of HRC/WTS Stanton St Quintin	S10	Former Imerys Quarry, Quidhampton	W07	West Ashton Employment Allocation, Trowbridge
N07	Park Grounds Farm, Wootton Bassett	E01	Castledown Business Park, Ludgershall	W08	Warminster Business Park, Warminster
N09	Barnground, South Cerney	E03	Hopton Industrial Estate, Devizes	W09	Chitterne Waste Management Facility, Chitterne
N10	Whitehills Industrial Estate, Wootton Bassett	E04	Nursteed Road Employment Allocation, Devizes	SW01	Chapel Farm, Blunsdon
N11	Bumpers Farm Industrial Estate, Chippenham	E05	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	SW02	Waterside Park, Swindon
N12	Thingley Junction, Chippenham	E07	Salisbury Road Business Park, Marlborough	SW03	Brindley Close / Darby Close, Swindon
N13	Leafield Industrial Estate, Corsham	E08	Salisbury Road Business Park, Pewsey	SW04	Land at Kendrick Industrial Estate, Swindon
N14	Porte Marsh Industrial Estate, Calne	E09	Everleigh Waste Management Facility	SW06	Rodbourne Sewage Treatment Works, Swindon
S01	Solstice Business Park, Amesbury	E11	Pickpit Hill, Tidworth	SW07	Land within Dorcan Industrial Estate, Swindon
S02	CB Skip Hire, St Thomas Farm, Salisbury	W01	Hampton Business Park, Melksham		
S05	Sarum Business Centre, Salisbury	W02	West Wilts Trading Estate, Westbury		



## Trowbridge Area Board – Thursday 5 May 2011

### Chairman's Announcements

#### End of Life: Dying Matters – awareness week 16-20 May 2011

There's one thing we can all guarantee in life and that is one day we will die. We choose how we live and how we have our children, but often don't get around to discussing our future plans. Death remains a taboo subject, something we're all afraid or unwilling to talk about.

NHS Wiltshire, Wiltshire Council and local hospices are joining in with national events planned for 'Dying Matters' week 16-20 May. The aim being to raise awareness of how we can talk about planning for our future care and putting plans in place with our families

Ask most people how they would like to die and most would say 'at home, or a hospice, and surrounded by the people that I love.' But fewer than half of us achieve that aim.

Planning for your future not only ensures your wishes will be respected but that your family and loved ones are taken care of and supported at a very difficult time.

You can also really support your family by writing a will; planning your funeral and putting into place a power of attorney for someone to look after your affairs should you become incapable.

Look out for Dying Matters events this May in your local area. There is also very good advice at [www.dyingmatters.org.uk](http://www.dyingmatters.org.uk)

A leaflet talking about planning for care at the end of your life is available at [http://www.nhs.uk/Livewell/Endoflifecare/Documents/Planning\\_your\\_future\\_care%5B1%5D.pdf](http://www.nhs.uk/Livewell/Endoflifecare/Documents/Planning_your_future_care%5B1%5D.pdf) or for a hard copy please contact Alison Bell at NHS Wiltshire 01380 736 044

#### Where to get more advice?

For useful information on funeral options and writing wills go to <http://www.direct.gov.uk/en/Governmentcitizensandrights/Death/index.htm>

For more information on granting power of attorney go to <http://www.thecarer.co.uk/LastingPowerOfAttorney.html>

A guide on how to set out your preferred priorities for care can be found here [http://www.endoflifecareforadults.nhs.uk/assets/downloads/ppc\\_1.pdf](http://www.endoflifecareforadults.nhs.uk/assets/downloads/ppc_1.pdf)

For more information on organ donation go to <http://www.uktransplant.org.uk/ukt/default.jsp>





## Older People Accommodation Development Strategy

### Trowbridge Area Board – Chairman’s Report

#### Overview

The Council has produced a 10 year development strategy, modelled across two timeline options, which will modernise the way that older people’s accommodation is provided, develop and adopt an integrated accommodation system, ensure the best use of increasingly scarce resources and respond to local needs in local communities.

The capital cost of the proposed development programme, including extra care, nursing and specialist dementia care provision, is approximately £220m based on current prices. Under these proposals the Council does not anticipate funding developments directly and will be working to maximise investment from the private and voluntary sectors. An innovative joint procurement exercise with Devon County Council is also being progressed in an attempt to reduce future Social Housing Grant requirements for extra care developments by accessing potential cross-subsidisation of schemes through the inclusion of Council owned land.

The proposed development strategy and service remodelling would enable the Council to realise a cost avoidance of approximately £600m over the next 25 years when compared to the “do nothing” option. This will assist the Council to offset the challenges of the forecast demographic change of older people and is achieved through a diversion of people from residential care to community support or specialist nursing or dementia care, which achieves an average saving per person of £44 per week.

#### Development Strategy

The facilities to be provided in each of the community areas as a result of this development strategy are contained in the table below:

<b>Community Area</b>	<b>Description of Facilities</b>
Amesbury	40 unit extra care scheme to meet nursing needs
Bradford on Avon	80 bed nursing home
	18 unit extra care scheme
Calne	60 unit extra care scheme
Chippenham	64 bed care home for people with dementia
	60 unit extra care scheme
Corsham	80 bed nursing home

<b>Community Area</b>	<b>Description of Facilities</b>
	40 unit extra care scheme

<b>Community Area</b>	<b>Description of Facilities</b>
Devizes	80 bed nursing home for people with dementia
	45 unit extra care scheme
Malmesbury	50 unit extra care scheme
Marlborough	16 bed nursing extension for people with dementia
	45 unit extra care scheme
Melksham	45 unit extra care scheme
	60 bed nursing home (Semington)
	18 unit extra care scheme (Semington)
Mere	45 unit extra care scheme to meet nursing needs
Old Sarum	80 bed nursing home
	64 bed care home for people with dementia
Salisbury	50 unit extra care scheme
	80 bed nursing home
Tidworth	40 unit extra care scheme to meet nursing needs
Tisbury	Virtual extra care scheme
Trowbridge	66 bed care home for people with dementia
	40 unit extra care scheme
Warminster	80 bed nursing home
Westbury	40 unit extra care scheme
Wootton Bassett & Cricklade	64 bed care home for people with dementia
	63 bed nursing home
	45 unit extra care scheme
	40 unit extra care scheme (Cricklade)

The delivery of these new developments would enable the existing not fit-for-purpose or outdated facilities to be replaced, whereby the current residents would be relocated to the new schemes and the existing homes closed.

The development strategy will be delivered through a variety of partnerships, contractual arrangements and funding opportunities. These include:

- A long-term partnering agreement with The Orders of St John Care Trust, who currently operate the Council's care homes for older people, which recognises the need for developments and / or significant refurbishments due to the ageing nature of the existing facilities.
- The Department of Health Private Finance Initiative through which the Council has been provisionally allocated £49.687m to deliver specialist dementia care and nursing facilities in the south and north of the county.
- An innovative Preferred Developer Partner Framework agreement which is being jointly procured with Devon County Council to facilitate the development of extra care housing with little or no requirement for public subsidy i.e. Social Housing Grant, due to the potential cross subsidisation of facilities through the inclusion of Council owned land.
- A review of the sheltered housing stock to assess the quality of accommodation and its ability to meet current and future needs. Facilities may be recommended for refurbishment to provide community extra care housing or to meet other Council priorities i.e. the provision of affordable general needs accommodation.
- Utilising private sector and Registered Social Landlord (RSL) initiatives which may reduce the requirement for Council led developments in particular community areas.

The Older People Accommodation Development Strategy was approved by the Council's Cabinet on 25<sup>th</sup> January 2011 and the full document is available on the Council's website.

## **Developments in Trowbridge Area**

### Trowbridge

The Council in partnership with Bedfordshire Pilgrim Housing Association and the Orders of St John Care Trust (OSJCT) are building a 40 unit extra care scheme on the former Rutland House site in Trowbridge. This facility will be completed in May 2011, enabling the residents of The Paddocks care home in Trowbridge to be relocated as an interim measure to the extra care facility. The Paddocks care home will be closed as a result.

Cabinet approval has been obtained to redevelop The Paddocks care home site to provide a 66 unit specialist dementia facility which will be completed by April 2013 and a planning application has been submitted for determination. Once the redevelopment is complete, the residents who transferred to the extra care facility will be given the opportunity to move back to the new care home if they wish.

### **Further Information**

If you would like further information on the Older People Accommodation Development Strategy, please do not hesitate to contact Karen Jones (07990 611569 / [karen.jones@wiltshire.gov.uk](mailto:karen.jones@wiltshire.gov.uk)) who will be able to talk you through the proposed strategy and to answer any questions that you may have.





## **Crime and Community Safety Briefing Paper Trowbridge Community Area Board 5<sup>th</sup> May 2011**

### **1. Neighbourhood Policing**

On Monday 4<sup>th</sup> April the structure of our Neighbourhood Policing Teams changed. The 55 NPT's in the Unitary Area have been reduced to 20 to correspond with the 20 Community Areas.

The public will not see any change to staffing levels as each Beat will retain its Community Beat Manager and Police Community Support Officer(s).

The changes have been made in order to enhance the service delivery to the public, namely...

#### **I. Increased police visibility, community engagement and more time to spend dealing with priorities:**

Due to a reduction in bureaucracy there will be a reduction in Neighbourhood Tasking Group (NTG) meetings where priorities are set each quarter. Currently up to 76 are held but in the new structure this will be reduced by 49 meetings per quarter. There is also a new NPT IT system which will make things easier and quicker for staff to enter information. There will also be one quarterly Newsletter for each Community Area with a dedicated page for each Beat Area.

#### **II. Service delivery will be enhanced:**

- a) If a significant priority is identified in a Beat Area, staff from other Beats within the NPT can be tasked to the area to target the issue. Staff will still be primarily dedicated to working on their individual Beats.
- b) Each NPT will have a dedicated Sergeant who will provide support for the NPT and enhance supervision.

#### **III. There will be greater partnership working with local authorities and stakeholders:**

Due to the rationalisation of the number of NPTs, which will lead to improved targeting of priorities.

## **Current Priorities:**

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **Team News:**

PCSO Ciara Rudland has commenced maternity leave.

## **Police Authority Representative**

**Mrs Joy Hillyer** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. She can be contacted via Wiltshire Police Authority:

☎ 01380 734022

or 📄 <http://www.wiltshire-pa.gov.uk/feedback.asp>

## **2. Vision Wiltshire**

Vision Wiltshire has been set-up to deliver a new policing model to meet the projected funding cuts over the next 4-years.

Wiltshire Police Authority (WPA) must reduce its budget from £108million in 2009-10 by £15million over the next four years. In order to identify where the public felt these savings might be made and what services should be protected, a special public consultation was conducted between 23rd November 2010 & 11th February 2011. There were 1,134 responses. A summary of the work done and the results is produced below:

### **What did we do?**

A questionnaire was posted on the WPA website which also sent to every town and parish councils in Wiltshire and Swindon.

WPA Members attended Area Board meetings to present an overview of the situation and to encourage the public to express their views.

WPA Chairman, Christopher Hoare, presented similarly at meetings arranged by Wiltshire Council to consult with the public on their budget and that of partner agencies.

Neighbourhood Policing Teams distributed distribute the questionnaire within their communities.

All Neighbourhood Watch Members and members of the public who had signed up to the Force website were alerted to the consultation.

WPA members also met with five of the six MPs in Wiltshire and Swindon to seek the views of their constituents.

## What you said

The conclusions that can be drawn from the results of the survey are as follows:

Many people were concerned about how public sector cuts will affect policing in their local area.

There was an overwhelming agreement that reducing Police Officers and Police Community Support Officers (PCSOs) from neighbourhoods should only be done as a last resort.

85% of respondents said they would be happy with an answer rate of **up to** one minute of the non-emergency police number.

The public did not want to lose police stations and they were the primary choice for accessing police services. However, there was strong support for the use of shared facilities and of greater use of internet and telephone.

The majority of respondents agreed that we should spend the same or more than is now spent on the services we identified in our questionnaire.

WPA should be sourcing policing goods and services from others if it was more effective and efficient.

The consultation also told us that of those who responded, their ranked priorities were as follows:

1. Tackling crime
2. Answering 999 calls
3. Neighbourhood Policing
4. Keeping people safe
5. Being available 24/7

## What we have done

The results of the consultation have been used to inform the WPA 2011-14 Policing Plan by reflecting the public's ranked priorities in those that have been set for Wiltshire Police; this input, combined with a professional strategic assessment by Wiltshire Police, has formed the basis for the Policing Plan contained in this document.

For the full report on the WPA ***Vision Wiltshire*** public consultation visit the WPA website at: [www.wiltshire-pa.gov.uk](http://www.wiltshire-pa.gov.uk)

## 3. Performance

Overall crime levels in the Community Area remain fairly static during challenging times.

The overall detection rate is the highest in the unitary area.




**Table 1 – Reported Crime Figures  
1<sup>st</sup> April 2010 – 10<sup>th</sup> March 2011**

TROWBRIDGE SECTOR						
TROWBRIDGE	CRIME				DETECTIONS	
	2009/10	2010/11	+ / -	% Change	2009/10	2010/11
Violence Against the Person	672	681	9	1.3%	52.2%	54.6%
Dwelling Burglary	139	172	33	23.7%	10.8%	20.9%
Criminal Damage	637	580	-57	-8.9%	14.6%	12.9%
Non Dwelling Burglary	169	173	4	2.4%	11.2%	4.6%
Theft from Motor Vehicle	161	147	-14	-8.7%	7.5%	20.4%
Theft of Motor Vehicle	64	62	-2	-3.1%	14.1%	24.2%
Total Crime	2960	2966	6	0.2%	32.3%	32.8%

**Table 2 – Reported Anti-Social Behaviour Figures  
1<sup>st</sup> April 2010 – 31<sup>st</sup> March 2011**

APL-JUNE 2010 (2009)	JULY - SEPT 2010 (2009)	OCT – DEC 2010 (2009)	JAN - MAR 2011 (2010)	YEARLY AVE (10/11)
703 (735)	708 (849)	630 (565)	621 (568)	663.3



**David W Cullop**  
Sector Inspector  
18/04/11



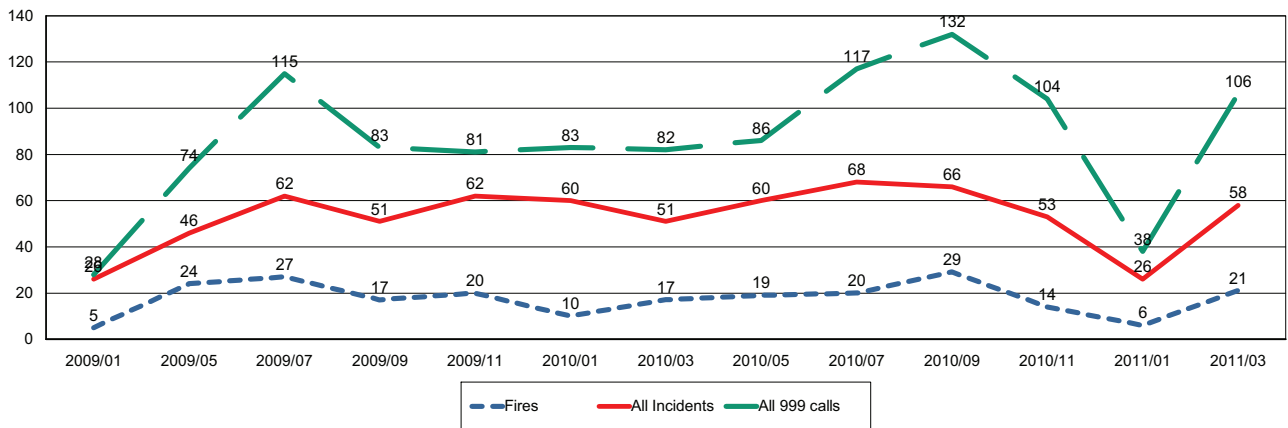
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

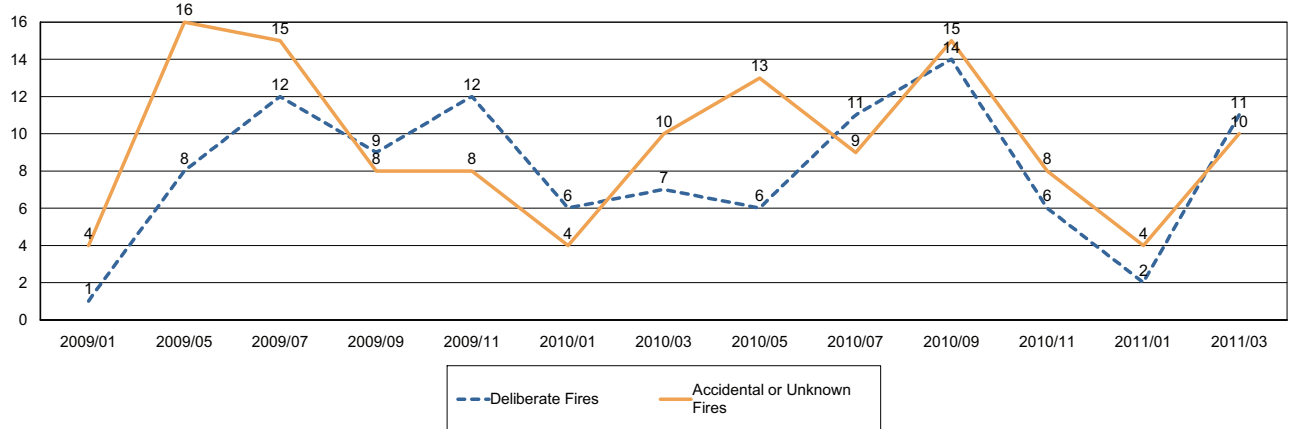
## Report for Trowbridge Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including March 2011. It has been prepared by the Group Manager for the Board's area.

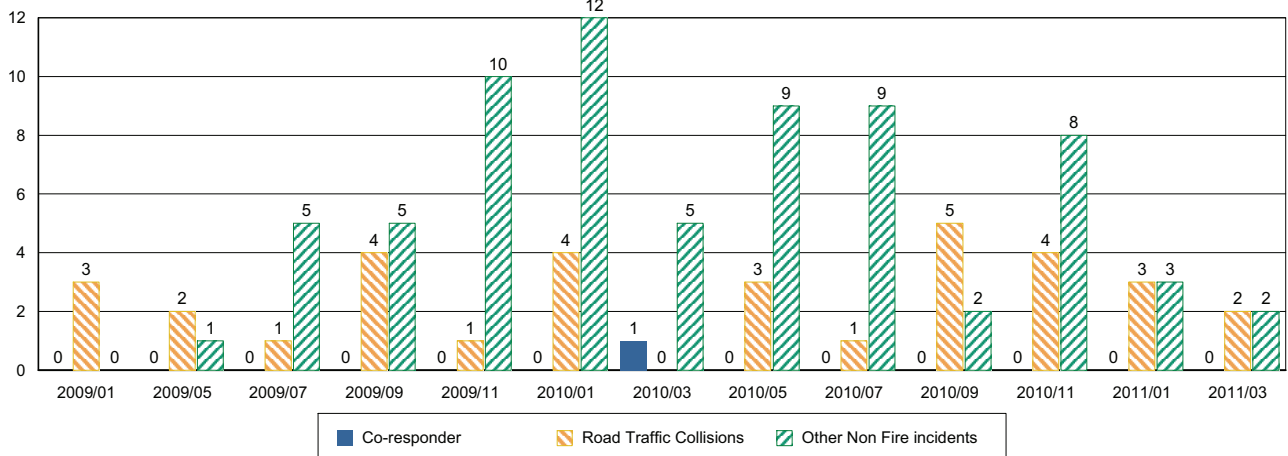
### Incidents and Calls



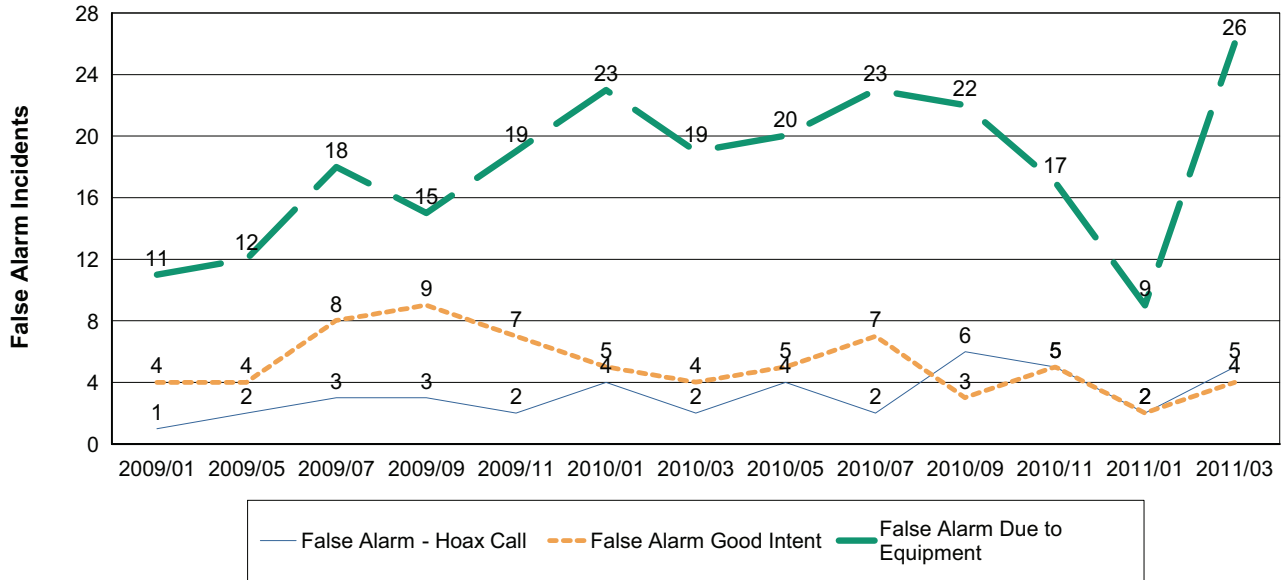
### Fires by Cause



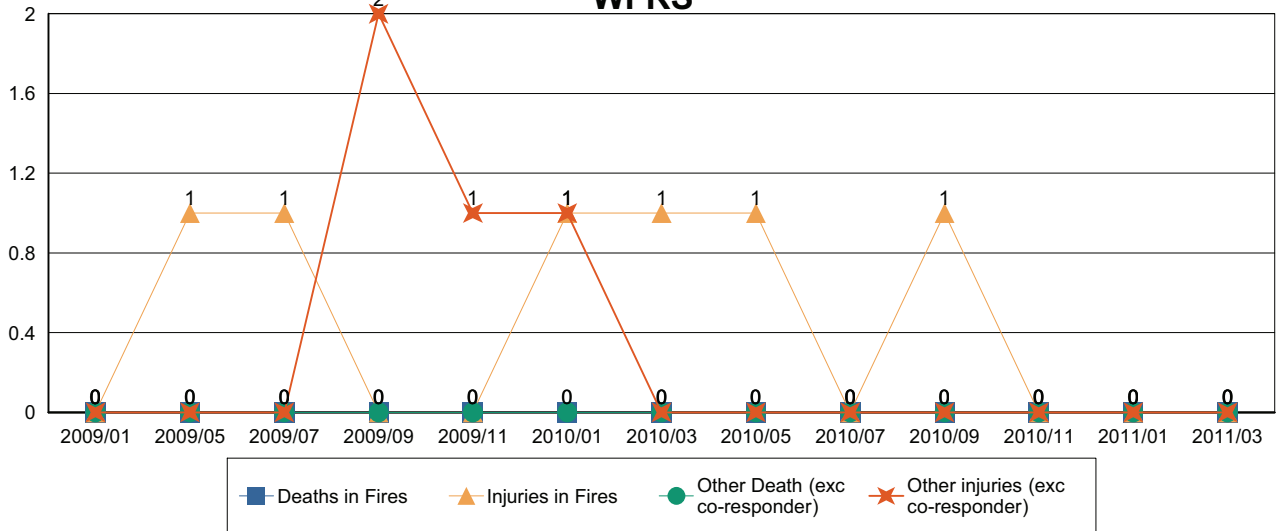
### Non-Fire incidents attended by WFRS



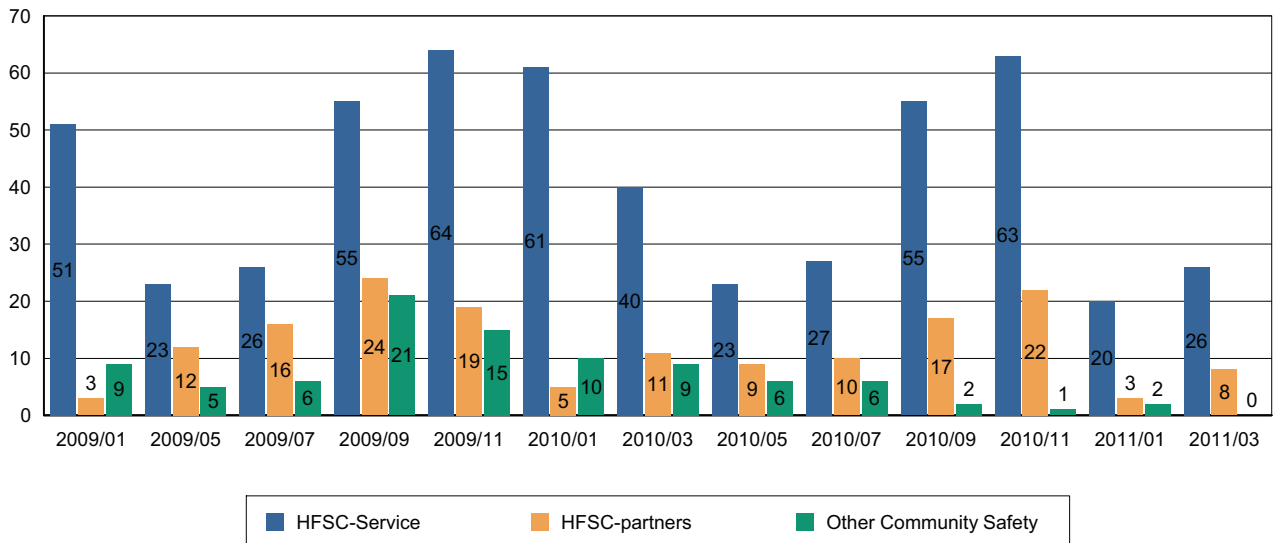
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**Management cost reductions**

NHS Wiltshire has been successful in reducing the number of posts originally identified as being at risk of redundancy from 55 to 25. In addition, a further 19 people have already chosen to leave, or are due to leave NHS employment through an NHS resignation scheme. This means that a total reduction of 44 posts will have been made by 31 March 2011, covering a combination of management and administrative roles.

**Health and Wellbeing Boards lead the way in the South West**

Care Services Minister Paul Burstow unveiled that all local authorities in the South West have signed up to be early implementers of new cross-working boards. This means patients and the public can expect a more joined-up service from the NHS and local councils in the future as part of broader plans to modernise the NHS.

All 15 local authorities covering the South West have signed up to join a network of early implementers for health and wellbeing boards that will strip away divisions between the NHS and local authorities. This will give communities a greater say in the services needed to provide care for local people and to tackle the wider influencers of health such as transport, housing and leisure services.

**Devizes Health Clinic**

The decision to transfer services from Devizes Health Centre to Devizes Community Hospital was taken at NHS Wiltshire's Public Board Meeting in March 2010, as part of the PCT's long-standing plan for primary health care in Devizes.

Patients who use Devizes Health Clinic know that the building is in a certain state of disrepair; it therefore makes sense to dispose of the property so that we can keep and improve the ones that are sustainable to meet the needs of patients and staff. We plan to move the services from the Health Clinic to the hospital within the 2010/11 financial year and are currently planning the room configurations for services in the hospital so that services can be provided there from mid-April, located in the area which was previously used as the maternity wing.

All the services currently provided at the Health Clinic – the Health Visitor Service, the Emergency Dental Access service, podiatry, paediatric clinic and continence service - will move over to the hospital. There are no plans to begin marketing the Health Clinic site at any stage before the transfer of any service is complete. NHS Wiltshire will report any contract for the sale or lease of Devizes Health Clinic as a matter of public record in the usual way, which is through the Register of Sealings in its public Board Meetings.

**GP Practice merger proposed**

Plans for two Trowbridge GP practices - Bradford Road Medical Centre and Adcroft Surgery – to merge and co-locate in improved premises were announced at Trowbridge Area Board meeting on Thursday 17 March 2011.

The proposed GP-led Primary Care Development will provide flexible accommodation to enable GPs to provide a robust service with resources to deal with the future challenges of providing NHS care to patients.

Part of the development will be on land owned by NHS Wiltshire, which is currently used under licence by Trowbridge Cricket Club as a practice pitch. Outline planning permission was granted to the Primary Care Trust in February 2010 for the development of the land, and the area required for the Primary Care Development will now be sold to the GP practices in order for the new premises to be built.

The new building will consist of a two-story extension to the existing Adcroft Surgery premises, with additional car parking, an access road and a pharmacy building. Pedestrian access will also be possible from Adcroft Street through the Trowbridge Community Hospital site. The total premises size, including the existing Adcroft premises, will be approximately 1700 square meters. Car parking will be vastly improved, with a total of 108 spaces (30 existing, 78 new), and a new road from Seymour Road across the site will further improve access for patients.

Services offered at the development will include:

- A diagnostics 'pad', which will allow mobile units to provide breast screening and MRI screening
- An ambulance stand-by point in the car park
- An on-site pharmacy
- An on-site dental practice with an NHS dental contract

The development will be funded by the two practices, with an £87,500 annual investment from NHS Wiltshire.

### **Help for Adults with Eating Disorders in Wiltshire**

NHS Wiltshire has commissioned a new Wiltshire service for Adults with Eating Disorders which will begin on 1st May 2011. The contract for the service, to be provided by Oxford Health NHS Foundation Trust, is for a period of three years.

Oxford Health NHS Foundation Trust has two specialist Eating Disorders Inpatient units – Cotswold House Oxford and Cotswold House Marlborough - the 12-bedded inpatient Unit based at Savernake Hospital. The new service will provide a full range of interventions, all based in Wiltshire so it is easier for patients to be treated closer to home. A website will offer guidance and advice for patients, carers and professionals and a multidisciplinary team will work with patients in the community. Those requiring treatment as day patients will be able to attend Cotswold House, Marlborough for one to seven days per week depending on their needs, which will help minimise disruption to employment, education or training. Inpatient treatment will be provided for the most unwell patients. The specialist unit based at Savernake Hospital has 12 en-suite bedrooms, day areas, a garden area and a suite of rooms for therapeutic activities. The inpatient team will working closely with community staff and inpatient teams will reduce emergency admissions to general hospitals. For patients with eating disorders who do require general hospital care for any reason, a specialist liaison service will be available.

### **Next NHS Wiltshire Board Meeting**

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please email [communications@wiltshire.nhs.uk](mailto:communications@wiltshire.nhs.uk)

## TROWBRIDGE AREA BOARD FORWARD PLAN

ITEM 16

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Thursday 7 July 2011	The Atrium, Wiltshire Council Offices, Bradley Road	<p><b>Provisional Items:</b>                      Election of Chairman and Vice Chairman                      Nomination of representatives to outside bodies                      New Waste and Recycling Collection Service                      Community Campus                      Queen Elizabeth II Playing Field Project                      CAYPIG/Youth Parliament project update                      Area Board Project - Redhat Lane Gates</p> <p><b>Community Area Grants will be considered</b></p>	Cllr John Noeken (Resources)
Thursday 8 September 2011	The Atrium, Wiltshire Council Offices, Bradley Road	<p><b>Provisional Items:</b>                      Update on issue of cars for sale on the highway</p> <p><b>Community Area Grants will be considered</b></p>	Portfolio holder (to be confirmed)

Thursday 17 November 2011	The Atrium, Wiltshire Council Offices, Bradley Road	<b>Provisional Items:</b> No provisional items  <b>Community Area Grants will be considered</b>	Cllr Toby Sturgis (Waste, Property and Environment)
Thursday 26 January 2012	The Atrium, Wiltshire Council Offices, Bradley Road	<b>Provisional Items:</b> No provisional items  <b>Community Area Grants will be considered</b>	Cllr Lionel Grundy (Children's Services)

**Officer Contacts:**

Community Area Manager: Rachel Efemey ([rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk))

Democratic Services Officer: Penny Bell ([penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk))

Service Director: Michael Hudson ([michael.hudson@wiltshire.gov.uk](mailto:michael.hudson@wiltshire.gov.uk))

ITEM 17(i)

<b>Report to</b>	<b>Trowbridge Area Board</b>
<b>Date of Meeting</b>	<b>5 May 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

To ask Councillors to consider 3 applications seeking Community Area Grant Funding

1. Trowbridge Wanderers Youth Football Club – to refurbish shower facilities - £5,000 requested
2. Alzheimers Support – To fund the creation of Dementia Hub in Trowbridge - £4,500 requested
3. Trowbridge & District Youth Band – to work with children attending Studley Green Primary School to get involved in music making - £990 requested

**Total Amount requested = £10,490**



## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. Trowbridge Area Board has been allocated a 2011/2012 budget of £77,781 for community area grants, community partnership core funding and councillor led initiatives. Plus £2,846 has been carried forward from 2010/11 giving a total of £80,627
- 1.4. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.5 The 2010/2011 funding criteria and application forms, which have been used for this tranche of funding, are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Trowbridge Community Area Plan</li><li>• Local Agreement for Wiltshire</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.

## 3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board. It should be noted that there are grant requests totalling more than the funding available.
- 4.2. If grants are awarded in line with officer recommendations the Area Board will have £70,137 to allocate for the rest of the financial year.

#### 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

#### 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

#### 7. Equality and Diversity Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations” where appropriate.

#### 8. Officer Recommendations

The full applications are available at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)

Applicant 8.1	Project summary	Funding requested
Trowbridge Wanderers Youth Football Club	To refurbish shower facilities	£5,000

- 8.1.1 The applicant meets the grant criteria 2010/11
- 8.1.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts
- 8.1.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities.”
- 8.1.4 The applicant has provided over 50% funds towards the project from the Town Council but none of their own funds
- 8.1.5 It should be noted that the showers are owned by Trowbridge Town Council and leased to the Club on a tenants contract which expires in 2013
- 8.1.6 The applicant states that if the funding is not awarded the project will not proceed
- 8.1.7 The Sports Development section of the Council rates this application as a high priority
- 8.1.8 **It is recommended that a grant of £5,000 is approved.**

<b>Applicant 8.2</b>	<b>Project summary</b>	<b>Funding requested</b>
Alzheimers Support	To fund the creation of Dementia Hub in Trowbridge	£4,500

- 8.2.1 The applicant meets the grant criteria 2010/11
- 8.2.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 7 Health and Social Care
- 8.2.3 The application demonstrates direct links to the Local Agreement for Wiltshire Ambition “Lives not Services.”
- 8.2.4 The applicant will provide 50% funding towards the project from external funding
- 8.2.5 The applicant states that if the funding is not awarded the project will not happen
- 8.2.6 **It is recommended that a grant of £4,500 is approved on condition that the match funding from the Landfill Trust is confirmed.**

<b>Applicant 8.3</b>	<b>Project summary</b>	<b>Funding requested</b>
Trowbridge & District Youth Band	To work with children attending Studley Green Primary School to get involved in music making	£990

- 8.3.1 The applicant meets the grant criteria 2010/11
- 8.3.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts
- 8.3.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities.”
- 8.3.4 The applicant will provide over 50% funding towards the project from their own resources
- 8.2.5 The applicant states that if the funding is not awarded the project will only involve 10 children instead of 20
- 8.2.6 **It is recommended that a grant of £990 is approved on condition that the group does not apply for a similar project elsewhere as this would become core funding.**

<b>Appendices:</b>	<b>Appendix 1 Grant applications</b>
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<b>Report Author</b>	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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WILTSHIRE COUNCIL

ITEM 17(ii)

TROWBRIDGE AREA BOARD  
5 May, 2011

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## **Trowbridge Community Area Future (TCAF) Claim for Core Funding 2011/2012**

### **1. Purpose of the Report**

- 1.1. To seek the Board's approval to core funding to TCAF covering the financial year 2011/12 to be agreed at this meeting, 5 May, 2011 so that it can be paid into TCAF's bank account immediately.

### **2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise TCAF that the second tranche can be requested at the 17 November, 2011 Board when evidence is received of how the first tranche has been spent.
- 2.3. Trowbridge Area Board has been allocated a 2011/2012 budget of £77,781 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Trowbridge Area Board budget 2011/12 is £15,556.

### **3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. TCAF were awarded £20,022 in 2010/2011. Financial records from TCAF show the current balance of funds to be £31,870. This includes an amount of £487.71 held on behalf of the Parish Councils' Liaison Group and an unpaid invoice for an estimated £10,989 to Trowbridge Town Council. This will leave TCAF with a balance that is considerably bigger than most other Partnerships

in Wiltshire. This figure is approximately the value of the annual salaries of the two Project Officers employed by TCAF. With this in mind, the Partnership Development Officer finds it acceptable for TCAF to hold such a sum of money as an operational reserve against the employment of its staff.

- 3.3. TCAF will be rolling forward £2,750 into 2011/12 to be spent on activities in this coming financial year.
- 3.4. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chairman of the Area Board. The CAPA is to be signed by both parties at this meeting if TCAF's core funding is awarded.
- 3.5. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, TCAF are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.
- 3.6. Trowbridge Community Area Future submitted a 2011/12 claim for £18,998 total core costs which is greater than the 20% allocated from the Trowbridge Area Board's budget. 50% of this can be considered in the 1<sup>st</sup> tranche. The area board can therefore award up to £7,778 at this meeting to be paid immediately.

#### **4. Implications**

##### 4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### 4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Trowbridge Area Board.

##### 4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

##### 4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

##### 4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

Membership of TCAF is open to anyone with an interest in the community area.

## **5. Recommendation**

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £15,556 with an agreement to release the 1<sup>st</sup> tranche of £7,778 immediately with the difference in funding made up of a greater contribution from TCAF's reserves
- agree to the release of the 2<sup>nd</sup> tranche at the 17 November 2011 area board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

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Report Author: Andrew Jack, Partnership Development Officer  
Tel No: 01225 713109  
E-Mail: [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)

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Appendices:  
Appendix 1 TCAF Annual Workplan, 2011/12  
Appendix 2 TCAF Budget Form, 2011/12  
Appendix 3 Email containing details of TCAF finances 15/04/2011

